

SIGNAGE ORDER REQUEST

CUSTOMER DETAILS			
CONTACT NAME:		PHONE:	
DEPARTMENT:		EMAIL:	
BUILDING:		DATE:	
DELIVERY ADDRESS:		sales@intersignnational.com	
Installation (yes/no) (is additional cost)		InterSign National, LLC Or phone: 410-342-9200	

For Sign Types available, see attached Sheets titled SIGNAGE DETAILS Pages 1 and 2

SIGN DESCRIPTION			
Room No.	Sign Type	Text for Sign (use all caps), or Special Instructions	Quantity

INSTRUCTIONS FOR TEXT

Signs A.01-A.03: See attached Powerpoint template, print on clear vinyl 8.5” x 11” sheets.
 Sign A.04: No text will appear on the sign.
 Signs A.05-A.06: Provide text for engraved removable panel below room number, one or two.lines.
 B.01-B.02: Text to be WOMEN or MEN. B.03: Text will be ALL GENDER RESTROOMS.
 All other signs: Provide as much information as needed..
 Once InterSign national receives the Order, they will email you “proofs” of each sign, for your approval, and will request a credit card number to proceed to fabrication and delivery (or installation if requested).

SIGNAGE ORDER REQUEST – CONTINUED (IF NEEDED)

SIGN DESCRIPTION			
Room No.	Sign Type	Text for Sign (use all caps), or Special Instructions	Quantity

Add more rows as needed.